

Office of the Municipal Councillors, Kamarhati

[Address: 1, M.M. Feeder Road, Rathtala, Belgharia, North 24 Parganas, Kolkata - 700 056

Ph : 033-2564-9580, 033-2564-8646. Fax: (033) 2564-1361. Email : kamarhati_municipality@rediffmail.com

Employment Notice 962/KM/PW/15-16



Dated.09/12/2015

Application in the "Prescribed Format" is invited from the eligible candidates for purely contractual engagement of Specialists /Experts for the following posts under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal under AMRUT under Kamarhati Municipality.

Sl.No.	Name of Post	Qualification / Experience / Remuneration
1	Urban Planner	<p>a) <i>No. of posts</i>- One</p> <p>b) <i>Educational Qualification</i>: Post Graduate degree in Planning/Social Science/ Architecture/ Civil Engineering having specialization/paper in urban development or planning or environment related subjects.</p> <p>c) <i>Experience</i>: Urban Planner/ Management Expert, with strong background in project management with 3-5 yrs in a managerial position</p> <ul style="list-style-type: none">• Experience in working with Urban Development Programmes• Experience in Urban Reforms and Capacity Building programmes for ULBs
2	Urban Infrastructure Specialist	<p>a) <i>No. of posts</i>- One</p> <p>b) <i>Educational Qualification</i>: Graduate engineer from recognized university. Have a broad range of experience in urban infrastructure and a strong background in public health engineering, especially water supply and sanitation</p> <p>c) <i>Experience</i>: Have at least 3-5 yrs. experience in designing and managing municipal infrastructure projects,</p> <p>d) <i>Other Qualifications</i>: Be very familiar with the laws and procedures of the Indian municipal environment.</p>

Terms and Conditions are noted below-

1. The upper age limit of the specialists/ experts to be engaged in CMMU will be 40 years as on 01.04. 2015

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2. Contractual monthly remuneration for each post will be Rs. 50,000/- only
3. Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority along with application.
4. Candidates should apply in the prescribed Application Form to be downloaded from the Website in A4 size paper.
5. Candidates should enclose self-attested photocopy of the age proof certificate with the application.
6. Self-attested recent passport size photo to be pasted on Application Form and name of the post for which applied must be mentioned on the cover of the application and the top of the application form as "Application for the post of under AMRUT"
7. Application should reach on the following address or by email www.amrut.kamarhati.wb@gmail.com
Address-Kamarhati Municipality, 1, M.M. Feeder Road, Rathtala, Kolkata-700 056
8. Candidates are requested to view the Website of Municipal Affairs Department (www.wbdma.gov.in) and of CMU (www.changekolkata.org) and www.kamarhatimunicipality.org for further details
9. LAST DATE OF SUBMISSION OF APPLICATION IS 29/12/2015 upto 4 pm

(Sri. Gopal Saha)
Chairperson,
CLSC, Kamarhati Municipality

APPLICATION FORM

APPLICATION No.
(FOR OFFICE USE ONLY)

CMMU/

To
The Chairperson
CLSC, Kamarhati Municipality
1, M.M. Feeder Road
Belgharia
Kolkata – 700 056

Photo

Passport size
photograph to be
pasted with full
signature

Sir,

Application for the post of..... at City Mission Management Unit,
West Bengal under AMRUT

1) Name (IN CAPITAL LETTER):

[illegible]

2) Father's/Husband's Name (IN CAPITAL LETTER):

[illegible]

3) Gender:	Male	Female
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4) Date of Birth:

D	D	M	M	Y	Y	Y	Y

5) Nationality:

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6) Address :

6.1.Address for Correspondence (IN CAPITAL LETTER) :

Town/City: _____ State _____
PIN: _____

6.2 Permanent Address (IN CAPITAL LETTER):

Town/City: State

PIN.....

7) Contact Details:

i) Mobile:

ii) Residence:

iii) E-mail id:

8) Academic Qualification:

Sl. No.	School/Board/univ./ Inst.	Degree / Diploma	Year of Passing	Duration	Percentage of marks obtained

9) Additional Qualification(If any):

10) Present Occupation (If any):

a. Designation.....

b. Name & Address of Employer /Organization.....

11) Experience :

Sl. No.	Name of the Organization	Name of the Post	Experience		Whether the job is permanent/ contractual	Nature of Work Done	Experience Certificate Enclosed (Y/N)
			Year	Month			

12) Language Known:

Language	Reading	Writing	Speaking

13) Check List of documents (Put Tick mark in the Box)

Sl. No.	Documents	Y/N	No. of documents enclosed (Photocopies)
1.	Proof of age		
2.	Proof of Academic qualification		
3.	Proof working experience		
4.	Copies of recent passport Size photographs		
5.	No objection from present employer		

Declaration: I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement likely to be terminated.

Date:

Place:

.....
Full Signature of the Candidate

Received a seal envelop from Sri/Smt.
of..... for the Post of
.....in the CMMU, AMRUT, Kamarhati, West Bengal (Content not verified)

Date:

Time:

					SI No.	
					Sr.No/Code	
					Application Receiving Date	
					Name of Applicant	
					Name of Post	
					Full Address	
					Contact Number	
					e-Mail ID	
					Name of Examination	Educational Qualification
					Subject	
					Name of Organization	Working Experience
					Name of Post	
					Experienced Year	
					Date of Birth	Age (as on 01.04.2015)
					Year	
					Month	
					Class 10 (% of Marks Obtained)	Total Year of Experience
					Class 12 (% of Marks Obtained)	
					Graduation (% of Marks Obtained)	
					Post Graduate (% of Marks Obtained)	
					Year	
					Month	
					Proof of Age	
					Proof of Academic Qualification	
					Proof of Work Experience	
					Copies of recent Passport Size Photographs	
					N.O.C. from present employer	
					Signature of Officer	
					Status (Selected/ Rejected for Interview)	
					Reason for Rejection	
					Score based on Madhyamik	
					Score based on HS	
					Score based on Graduation	
					Score based on PG	
					Score based on addi. Qua. (M. Phil, Ph.D)	
					Total based on E.Q.	
					Score based for Satisfying the experience criteria	
					Score based on Year of Experience	
					Score based on Quality of Experience	
					Total Based on Experience	
					Total Score	

ADMIT CARD
(for written examination only)
TO BE FILLED IN BY THE CANDIDATE

Paste Passport
size Photo duly
attested
(not to sign
now)

Name of the post :-

1) Name:-

2) Father's/Husband's Name:-

3) Postal Address:

4) Date of Birth:

Note: - Bring all original certificates in support of Age, Educational Qualification, working experience & NOC from concern Authority if present working any organization.

Signature of the Candidate

TO BE FILLED IN BY THE APPLICATION RECEIVING AUTHORITY

ROLL NO

Name of the Examination / Interview Centre With complete address:

Date of Examination / Interview and time:

Reporting time at the Centre:

Signature of the Executive Officer
Kamarhati Municipality